

# Rules of the East Anglian Cyclemotor Club

*The notes in the right hand column are for guidance and explanation only and do not form part of the rules*

## 1 Name

- 1.1 The club is called the East Anglian Cyclemotor Club

*Making the name a rule means that it can only be changed at a General Meeting*

## 2 Objects

- 2.1 The objects of the club are:

- 2.1.1 To promote the use and preservation and restoration of all types of autocycles, mopeds, cyclemotors and other motorised bicycles especially those more than twenty-five years old

*Note: "especially" not "exclusively". We are not attempting to precisely define autocycles and cyclemotors - that way madness lies*

- 2.1.2 To promote interest in and enthusiasm for the vehicles

- 2.1.3 To put members in touch with each other;

- 2.1.4 To pool experience and information about the vehicles

- 2.1.5 To keep spares in circulation to members at a reasonable cost

- 2.1.6 To hold occasional rallies and meetings

- 2.1.7 To inform members of the club's activities

- 2.1.8 To carry on any other business which may seem to the club capable of being conducted directly or indirectly for the benefit of the club

*In other words "anything else we haven't thought of yet".*

## 3 Membership

- 3.1 Full membership of the club is open to any UK resident interested in the objects of the club, at the discretion of the committee

*Whatever other categories may be set up (see next rule) this one is always available to UK residents*

- 3.2 The committee may introduce other membership categories

*This means it isn't necessary to call a general meeting to introduce, for example, a separate category for overseas members*

## 4 Subscriptions

- 4.1 Full membership of the club is for 12 calendar months from the date of acceptance

- 4.2 The annual fee for full membership is £3.00

*So the fee can only be changed at a general meeting, not just by the committee  
But the committee can vary the rates for (to use the example above) overseas members*

- 4.3 The fees for other categories of membership will be decided by the committee

## 5 Committee

- 5.1 The committee consists of a secretary, a treasurer and between 1 and 6 other members

*Between 3 and 8 committee members, therefore.*

- 5.2 If the committee falls below the minimum requirement, it may still meet for the sole purpose of calling a general meeting.

*Minimum requirement as defined in the previous rule: there must be a secretary, treasurer and at least one other*

- 5.3 All committee members are elected at a general meeting of the club. All committee members retire at the next AGM but may stand for re-election.

*The committee has the responsibility of running the club, therefore, all committee members must be elected by the membership*

- 5.4 No member under 18 can be a committee member

*...or would 16 be a more appropriate age limit?*

- 5.5 More than half the elected committee members must be present at a meeting to form a quorum

- 5.6 The secretary must give all officers and committee members at least 14 days notice of every meeting

## 6 Officers

- 6.1 The committee may appoint any member as an officer to perform specific duties

*Officers are the people who do things, for example, newsletter editor, spares officer...*

- 6.2 All officers may attend committee meetings but only those who have been elected as committee members may vote.

*Officers may speak at a meeting to tell the committee what they've been doing or to ask for things to help them do their job*

*but ultimately, it's the elected committee that decides*

## **7 Annual general meeting**

- 7.1 An annual general meeting of the club must be held in every calendar year
- 7.2 The AGM will receive and, if approved, adopt a statement of the club's accounts to the end of the preceding year.
- 7.3 The AGM will appoint the members of the committee
- 7.4 The AGM will consider any alteration of these rules
- 7.5 The committee must give all club members at least 21 days notice in writing of the AGM

## **8 Extraordinary general meetings**

- 8.1 The committee may convene an EGM at any time.
- 8.2 An EGM must be convened within 42 days from receipt by the secretary of a requisition in writing specifying the object of the meeting signed by at least 50 members or 10% of the total membership whichever is the fewer
- 8.3 An EGM may remove or appoint members of the committee
- 8.4 An EGM may consider any alteration of these rules
- 8.5 An EGM may deal with any special matter that the committee wants to put to the members
- 8.6 An EGM may deal with any special matter which the members requiring the meeting want to put to the club
- 8.7 The committee must give all club members at least 21 days notice in writing of an EGM
- 8.8 The notice must specify the reasons for the EGM. No other matters may be dealt with by the EGM.

*That's 21 days to arrange it and still be able to give 21 days notice.*

*An EGM cannot make decisions on matters completely unrelated to the reason it was called. This does not prevent amendments to motions being proposed provided they remain 'on topic'*

## **9 Proceedings at annual and extraordinary general meetings**

- 9.1 The members present will appoint one of their number as chairman for the duration of the meeting. If possible, the chairman should not be a committee member.
- 9.2 Resolutions at general meetings shall be passed by a simple majority of the votes cast by the members present at the meeting
- 9.3 Each full member has one vote on every resolution. No member under the age of 16 years shall be entitled to vote
- 9.4 The quorum for a general meeting is 25 or 25% of the total membership, whichever is smaller.
- 9.5 Decisions of a general meeting are not invalidated if a member fails to receive notice of the meeting.

*This is intended as a constant reminder that the committee is there to serve the membership, not the other way round.*

*There are no proxy votes and no postal votes*

*You have to draw the line somewhere and 16 seems an appropriate age for a moped club*

*The notice must be sent - but if, for instance, a member has forgotten to tell us about a change of address, that can't stop the meeting.*

## **10 Dissolution**

- 10.1 The club may be dissolved by a resolution passed by a two-thirds majority at a general meeting of the club.
- 10.2 The general meeting will decide how to dispose of any property that remains after the discharge of all the club's debts and liabilities